



Vale Vision Development Trust Ltd

Minutes of the meeting of the Board held on 19 November 2009 at the Vale Vision shop

Present: Chris Cherry (CC), Geoff Wheeler (GW), Linda Cherry (LC), Bob Littleford (BL), Liz Stanley (LS), Mike Doughty (MD), Miranda Clifton (MC), Valerie Moores (VM) volunteer, observer by agreement of the board.

1. **Welcome & Apologies:** No apologies

2. **Minutes and matters arising from the meeting held on 15 October:** Agreed to be a true record; alteration at item 7: should be Cotswold Way National Trail.

Matters arising: (Numbering refers to minutes of 15 October):

- i) 2 ii) Berkeley Vale workstream: No action taken as yet; contact for transport group to be ascertained. MC agreed to represent VV. **Action MC**
- ii) 2 iv) Lone working: policy in progress. **Action CC**
- iii) 2 iii) Sculpture trail, parrot: plaque had arrived.
- iv) 4 ii) The invoice for the tourist signs had been paid. SDC was offering further funding, but no more needed for this.
- v) 4iv) Report required for Ernest Cook funding had been submitted.
- vi) 4 v) CC had applied to Magnox for funding for next What's On - awaiting response.
- vii) 7) Cotswold Way National Trail: LC would report on meeting with CVNT officer at next board meeting.

3. **Correspondence:**

- i) GMTF - notice of an event organised by the Development Trust Association on 5 Dec.
- ii) GRCC - advertising vacancy for networking assistant.
- iii) GCC - recession scheme: the grant VV had applied for with GL11 was under consideration.
- iv) Joint contract with GL11 to undertake surveys about local authorities' proposals - copy of proposed questionnaires.
- v) Chair of Chantry Centre committee: request to store papers (admin) at VV shop. Agreed.
- vi) DTC - update for traders on town centre actions: lights; retail survey; business contact list. it was pointed out that VV should be on the business contact list. Also to pass update to the Business Forum.

4. **Financial report:**

- i) MD tabled his report. There was currently 7 months general finance.
- ii) Big Lottery Fund had agreed to fund the full cost of the sculpture trail - £600 remaining would need to be spent. Agreed tools and materials for disabled access and possible new sculpture be considered.
- iii) DTC had awarded a grant of £500 towards running costs of the VV shop for 10/11; further application can be made in August 11 for following year, also for funding for WO in 11/12.
- iv) Further payments for the WO had been received, but some still outstanding. Question as to whether there should be free ads for some community/charity groups. Proposals currently being worked on for rates for 11/12 would be brought to the January board meeting. Action MC/VM.
- v) Incidental income - some discussion as to charges being made in the shop for printing; A3 colour - 50p, A4 colour - 20p. b&w 10p. No charge for a single copy of posters arriving by email if for VV window - otherwise charged as above.

5. **Projects progress:**

- **Cycleway:** BL reported on recent developments:
 - i) Path surface in Zone A of Littlecombe nearly complete.

- ii) Landowner in Cam was considering selling the area of his land designated for the cycleway; meeting scheduled for 2 Dec with GCC, SDC, CPC, VV to discuss. Agreed VV should take ownership of the land only as a last resort.
- iii) BL gave a report on the SDC cycling forum meeting, agreed to be the VV rep.
- iv) Agreed a suggestion be made to the GL11 stakeholders meeting that there be a transport group for the VV area.

- **Newsletter:** Quote of £162 for printing 1500 copies had been obtained. Agreed this be accepted.
- **Built environment:** LS reported that the vice chair of DTC had requested a meeting with VV to discuss aspects of the proposal outlined at the meeting with councillors. **BL, MD, MC** agreed to attend. Town Centre Manager also to be invited. **Action LS**
- **Snicket map:** CC reported on work in progress. On the ground verification would be needed in the new year.

6. **6 monthly meeting with councillors:**

- i) Agreed copies of the power point presentation and meeting notes be sent to town & parish councils with the regular monthly report.
- ii) In spite of poor attendance it was agreed the meetings should continue to provide the opportunity for councillors to update themselves with VV activities. The next would be the AGM in April.

7. **Local Tourism:**

- i) LC reported on the October meeting of the local tourism group.
- ii) The possibility of a single sheet leaflet of places to stay/things to do was raised.
- iii) Planning for a TIC facility in the VV shop was still underway.

8. **Support for Breakheart Community Project Ltd:**

- i) All were reminded to vote on 23 Nov. 09
- ii) It was noted that BCP would be a stand alone entity, though currently supported by VV. It was agreed BCP use the VV address.
- iii) Agreed that there should be acknowledgement in the shop of all the groups using VV as their registered office: BCP, Chantry Centre, Vale Business Forum. A poster to be put on the door.
Action LC

9. **Volunteer activities involving the community:** Currently very few volunteers working in the shop. Discussion as to issues involved - VV capacity, tasks volunteers could undertake etc. It was hoped that a volunteer co-ordinator, working jointly with GL11 would promote volunteering.

10. **A O B:**

- i) Caution to be exercised over emails from unknown sources, particularly those purporting to be from banks etc; all should be deleted without opening.
- ii) Xmas lunch - forms need to be delivered to volunteers
- iii) Invitation/reminder about Christmas evening at Kingshill House, 4 Dec.
- iv) Website - it had been reported there were still some links which didn't work. To be checked.

11. **Date of next meeting:**

Thursday 21 January 2010 in the VV shop.