



Vale Vision Development Trust Ltd

Minutes of the meeting of the Board held on 16 April 2009 at the Vale Vision shop

Present: Chris Cherry (CC), Linda Cherry (LC), Bob Littleford (BL), Mike Doughty (MD), Andrew Buffery (AB), Geoff Wheeler (GW), Miranda Clifton (MC)

1. Apologies: Hilary Fowles (HF)

2. Minutes and matters arising from the meeting held on 19 March: agreed to be a true record after the following amendments: Shirley Hill would continue to hold a credit (not cheque) card.

. Matters arising: (Numbering refers to minutes of 19 Mar):

- 2.6) Shop volunteers had been given specific tasks.
- 2.A O B) Bags were being distributed.
- 4) Awards for All report back was about to be sent.
- 4) Relationship with SWRDA - AB would pursue; the VV contact had been confirmed as Alan Titcombe, but their available funding had reduced.
- 4) Petty cash: procedures now distinguish between petty cash (expenditure) and shop income; tins and books in the drawer.
- 6.iv) Matt Pearce had suggested that SDC may print the walks booklets.

3. Correspondence:

- i) Awards for All: request for report on Sculpture Trail.
- ii) VCS: potential volunteer - two were to be interviewed on 17 April.
- iii) Criminal Justice Board: notice of conference for voluntary & community sector - LC to attend.
- iv) Steve Gibbs: plans for community garden in Dursley. Some confusion over this and garden plans put forward by Felicity Lewis - apparently not the same but bordering. It was hoped S Gibbs would attend the AGM.
- v) Bridgeprint: quote for printing 'What's On'. Awaiting revised quote for same on 100gsm paper.

4. Financial report:

- i) MD tabled a written report for both April and the year end. The financial situation had improved: there was funding for 5 months; money received from GL11, SDC and VAT refund, also reduced commitments as not paying project manager.
- ii) Tourist signs had been ordered and SDC had to be invoiced during April. Supporting paperwork required from GCC. **Action CC**
- iii) It was agreed the BL & CC should be signatories to cheques. Draft price list: room hire and printing (A3 colour 50p/sheet) to be added.
- iv) More ways of bringing money in need to be found.

5. Vale Vision projects and funding bids:

- i) AB leading on new project 'Built environment, Shirley Hill keen to be involved as a volunteer.
- ii) Agreed request further core funding from SWRDA, Alan Titcombe. **Action GW**
- iii) DTC had agreed £750 funding towards 'What's On', check whether this was forthcoming. **Action MD**
- iv) Agreed DTC be asked for a grant. **Action CC**
- v) Agreed ask Cam PC for a grant toward the cycleway. **Action CC**

- vi) Vale Business forum - has a healthy bank balance, willing to offer a service charge to VV for use of the business address and services (computers etc). A charge of £300 was agreed for 09/10. Realistic printing costs would need to be agreed for invoicing VBF, and work for the two previous VBF meetings could be invoiced for. **Action MD**
It was emphasised that mail must clearly be separate from that for VV.
- vii) It was agreed that similar arrangements could be put in place for Breakheart Community Project at the appropriate time. It was agreed that VV volunteers could undertake work for both VBF and BCP

6. **Projects progress:** No major progress to report on projects this month, covered in previous item.

7. **Annual General Meeting:**

- i) All members had been sent letters re nominations to the board, and invitations sent to approx 60 individuals and organisations.
- ii) A press release would be issued and BBC Radio Glos informed. **Action AB**
- iii) MD gave apologies, but would provide treasurer's report.

8. **Shop rota May 2009:** The rota was finalised and agreed a blank June rota would be ready for completion at the next meeting.

9. **A O B:**

- LC - publicity needed for the next walks programme.
- GW - the joint survey project with GL11 was underway. Could there be a possibility of VV and GL11 sharing overheads and volunteers. To be discussed at a future meeting.
- GW -The first meeting of the Lister Club Trustees and the community group were due to meet to discuss a possible way forward
- MC - had there been any further contact regarding the Dursley community garden? Steve Webb was expected to be at the AGM.

Date of next meeting:

Thursday 21 May at 7pm in the VV shop.

(Meetings on 3rd Thursday of each month)