



## Vale Vision Development Trust Ltd

### Minutes of the meeting of the Board held on 20 August 2009 at the Vale Vision shop

**Present:** Chris Cherry (CC), Linda Cherry (LC), Mike Doughty (MD), Bob Littleford (BL), Geoff Wheeler (GW), Liz Stanley (LS), Miranda Clifton (MC), Valerie Moores (VM) volunteer, observer by agreement of the board

1. **Welcome & Apologies:** Hilary Fowles (HF)
  
2. **Minutes and matters arising from the meeting held on 16 July:** agreed to be a true record.  
**Matters arising:** (Numbering refers to minutes of 16 July):
  - i) 2 i) Community garden: No progress. Agreed we wait until they contact us again.
  - ii) 2 ii) Tourist signs: still awaiting invoice from GCC. **Action CC/MD**
  - iii) 2 iii) Stinchcombe walks booklets: no response received from Stinchcombe PC
  - iv) 2 iv) Filing cabinet keys: VM needs the locking mechanism in order to obtain new keys. **Action VM**
  - v) 5 ii) Awards for All – report being written. **Action MD**
  - vi) 5 iii) Shredder: Agreed a heavier duty model be purchased. **Action VM**
  - vii) 7 vii) Sculpture Trail: Agreed DTC be asked to take on negotiations for brown tourist signs. **Action CC**
  - viii) AOB) PQASSO: Agreed this would not be appropriate for VV to undertake. 6) Press release re: cycleway - it had been decided to wait until there was a bridge over the river and the line of the path clearer before issuing a press release.
  - ix) AOB) Surrey walking group: BL was willing to plan and lead a walk. Agreed a small charge should be levied for VV services. LS/CC/LC also willing to help.
  
3. **Correspondence:** SDC – agreeing to pay for leaflet stand, which could now be ordered. **Action MD**
  
4. **Financial report:** MD tabled his report. There was now 8 months to run; fewer commitments as the printer and computer were now fully paid for (but now out of warranty.)
  
5. **Vale Vision credit card:** SH no longer needed to hold a card. MD currently held one, agreed LC should hold the other.
  
6. **RDPE bid for Breakheart Community Project Ltd:** SH had written the original expression of interest for the quarry, but there was now a query as to whether VV should write the full bid as the Project was now a separate company. It had been advised that the full bid would have more chance of success if from an established community group. It was agreed that VV should write the bid on behalf of the Breakheart Project and charge a fee for the service.
  
7. **Funding – DTC and other opportunities:**

DTC was offering 3 yr revenue grants. It was agreed we apply for a small grant towards the What's On, and a 3 year revenue grant for promoting tourism thro the TIC facility.  
GRCC – its list of funding opportunities to be investigated. **Action GW**
  
8. **Grant agreement with SDC:**

Discussion about the service level agreement with SDC had revealed that funding was likely to be reduced. It would be important to keep records of people 'influenced' by VV – those coming into the shop, local involvement etc. An up-date on the strategic plan to be provided to SDC. **Action CC/GW**  
The SDC grant scheme for parish plans – new/updating/implementation to be investigated.  
**Action GW**

## 9. Projects progress:

- **Cycleway:** BL reported on recent developments:

- i) It had been confirmed that SDC would fund work done by Sustrans
- ii) Bathurst would cover the cost of constructing the cycleway over its land (Box Rd – M Griffiths' field) by the time 1500sq m of their land is built on, but no time scale for this.
- iii) A further £25k may be available as S106 payment from another development in Cam.
- iv) There had been a meeting with Sustrans and a Uley councillor.
- v) There would be a meeting with the owner of the next field in Cam re the next section of the cycleway.

- **What's On:**

- vi) The autumn edition was just about ready for printing
- vii) A database of potential sponsors and a calendar of local events were being developed. **Action VM**

- **Newsletter:**

- viii) GW tabled a draft; agreed to be good.
- ix) It was agreed that a contacts database should be created on Excel as many volunteers were not familiar with Access. **Action VM**

- **Built environment:**

- x) Noted that heritage and the built environment appear as a potential project in the strategic plan. It was proposed that VV would partner the Town Trust, with help from a local architect and other volunteers. Shirley Hill had expressed an interest, Andrew would help with PR and the Gazette would help to promote. A lead director would be needed to take this forward. An initial meeting would be called to scope the project. **Action LS**

- **Town Festival:**

- xi) Agreed VM would attend meetings as VV representative. MC to deputise where necessary.

- **Snicket map:**

- xii) Cam snicket map details still needed. **Action CC**

- **Walks programme:**

- xiii) There had been little success in promoting walks thro the Gazette or Stroud Life.
- xiv) New walks leaders were needed to cover holiday/sickness absence.

## 10. Liaison with GL11 Community Project: agreed closer working liaison would be advantageous in future funding bids. A joint plan showing a partnership of complementary activities to be drawn up. **Action GW**

## 11. VV shop:

- i) There had been a proposal from SDC that the VV shop could become a TIC staffed 2½ days/week (a young person 18 - 25 yrs, funded by SDC). There was some discussion as to how supervision could be managed and the hours when the shop would open. Agreed in principle, response now needed from SDC.
- ii) After discussion agreed that as from 1<sup>st</sup> October the shop hours be changed to Tues/Thurs/Fri, 9.30am – 1pm, to be reviewed in the new year.

- iii) Dursley walks books: agreed they be advertised on the website – contact Louise Amato.  
**Action GW** and possibility of their sale thro local charity shops (profits to charities) investigated.  
**Action MC**
- iv) Beer glasses – Wickwar brewery to be contacted to see if they would like glasses currently stored in shop.
- v) Shop Local bags and shopping list pads - possibility of their sale thro local charity and other shops to be investigated. **Action MC**

**12. Littlecombe liaison Committee:** It was agreed that this continued to serve a useful purpose and should be maintained.

**13. Berkeley Vale Workstream:** Agreed that the PCTs planned work groups for the new hospital now concerned too specific items to be usefully contributed to by VV.

**14. Dursley & District Good Neighbours:** Agreed the proposed meeting about how the DDGN scheme could be maintained should be supported, though none present was able to volunteer to be a driver. **Action LC**

**15. A O B:**

- i) LC - website should have the date of the next business forum meeting displayed.
- ii) LC - there was now a receptacle for all recyclables – please use.
- iii) LC - Data protection – all sensitive emails should be deleted from the computer.
- iv) CC - the next 6 monthly meeting with local councillors was due – to be discussed at the next meeting.
- v) Need to ensure that dates of all meetings appear in the VV diary

**16. Date of next meeting:**

**Thursday 24 September at 7pm in the VV shop.**

(Meetings on 3<sup>rd</sup> Thursday of each month)