



Vale Vision Development Trust Ltd

Minutes of the meeting of the Board held on 24 September 2009 at the Vale Vision shop

Present: Chris Cherry (CC), Linda Cherry (LC), Bob Littleford (BL), Geoff Wheeler (GW), Liz Stanley (LS), Miranda Clifton (MC), Valerie Moores (VM) volunteer, observer by agreement of the board.

1. **Welcome & Apologies:** Mike Doughty (MD), Hilary Fowles (HF)
2. **Minutes and matters arising from the meeting held on 20 August:** agreed to be a true record with the following amendments:
 - 9 v) Sustrans to meet land owner.
 - 9 ix) Action to CC, not VM.
 - 11iv) should read Severn Vale, not Wickwar Brewery.
 - 15 i) the VV website should only display the date of the next Business Forum meeting and a link, not all its information.

Matters arising: (Numbering refers to minutes of 20 August):

- i) 2 iv) Filing cabinet keys: VM to obtain new lock/keys. **Action VM**
- ii) 2 vi) Shredder: agreed wait until LC has credit card before ordering.
- iii) 5) LC does not yet have a VV credit card.
- iv) 7) GW has compiled list of several possible funding opportunities.
- v) 9) Database: CC working on.
- vi) 11 iii) GW to talk to L Amato about advertising walks books on website; MC had delivered some books to Cotswold Care bookshop, they have their own bags; awaiting response from Oxfam when new manager in place; report that Baileys had 100 walks books to sell - no payment received, make enquiries. **Action MD**

3. **Correspondence:**

- i) HF - letter of resignation due to pressure of other commitments. Agreed BL be replacement representative to GL11 Stakeholders meetings. V Hancock to be informed accordingly. **Action MC**
- ii) GMTF – invitation to AGM. DTC is currently not a member, so cannot benefit from development funds. It may be possible for community organisations to join in future; agreed we take up the opportunity if possible.
- iii) Companies House – new regulations, including requirement for more prompt filing of accounts, for MD.
- iv) Glos. Environment Partnership – looking for a representative of the voluntary sector to join the transport sub-group. Agreed not appropriate to VV.
- v) Glos. Tyndale Rotary – thanks for GW's talk at their meeting. GW commented that there had been positive response to VV's work.
- vi) SVP (email) – seeking letter of support for work in Cam & Dursley. Agreed. **Action CC**

4. **Financial report:**

- i) MD's report was tabled. There was now 6 months funds available.
- ii) The tourist signs were about to be paid for, finally.
- iii) There had been a call from BT re potentially cheaper contract. Agreed this be followed up. **Action MD**

5. **'What's On' advertising rates:** Concern that the current rates were not consistent. Agreed that the price for the front cover be £50 per issue, unless already a current advertiser, in which case, £25 (additional to charge for simultaneous advert). Agreed rates be reviewed in Jan for next financial year.

6. **Grant Agreement with SDC:** GW's report to SDC had been previously circulated. A summary sheet was tabled. The report will provide evidence to SDC to support future funding requests. Any alterations to GW.

7. **Projects progress:**

- **Cycleway:** BL reported on recent developments:
 - i) The GCC Schools Travel Plans officer had reported there was funding available to support Cam Hopton and Cam Everlands Schools' travel plans. A meeting would be arranged.
 - ii) Currently awaiting R Crosbee's Sustran report.
- **Newsletter:**
 - iii) Final draft ready; agreed sponsorship be sought from St Modwen, Sainsbury' and businesses on Littlecombe.
 - iv) Quotes for printing 1500 copies to be requested from Buckstop and Clarendon. **Action GW**
- **Built environment:** LS reported on progress:
 - v) All those previously expressing an interest had been contacted, also UWE and Rednock.
 - vi) Andrew Buffery had agreed to contact a local architect.. Agreed D Barnes also be contacted as knowledgeable about local heritage architecture.
 - vii) Agreed an initial scoping plan be drafted up before calling a meeting; look at what had been done for Nailsworth. Action LS with Shirley Hill.
 - viii)GW had a list of possible funding sources.
 - ix) There could be a display of photos of local 'heritage' buildings in shop window. (Need photos)
- **Town Festival:**
 - x) MC reported on the last Festival committee meeting. Agreed VV would organise supporting activities – walks, sculpture trail event etc. MC/VV to attend next meeting.
- **Snicket map:**
 - xi) CC needs a map of Dursley for the base **Action GW**
 - xii) Footpath routes will need to be checked.
 - xiii)Grant to be applied for from SDC. **Action GW**
- **Walks programme:**
 - xiv) There had been little success in promoting walks thro the Gazette or Stroud Life.
 - xv) New walks leaders were needed to cover holiday/sickness absence.

8. **Marketing a GCC Ad Ed course:** A pre-employability course to be run in Cam (GL11) & Dursley (Treetops) starting Jan 2010. Agreed VV should promote with posters, fliers in Nov, Dec.

9. **GL11 Stakeholders meeting & report Dursley Town Centre project meeting:**

- i) Notes from GL11 meeting had been circulated.
- ii) BL reported on town centre meeting – Sainsbury's plans for the Castle/Parsonage St link had been presented and supported; the area to be completed before Christmas. Works to the market place scheduled for Jan 2010, to be publicised beforehand. The group suggested the Castle St car park should remain and that there be fencing along the E end of Castle St to screen rear of shops. There had been discussion about undertaking a Dursley Design Study' to advise on planning determinations.

- 10. B & B file and leaflet:** a volunteer was developing a spreadsheet. Agreed this should be a plain A4 sheet, listing places and having a disclaimer, for reference only, not general distribution. Check whether library still holds a list. **Action MC**
- 11. ISA Volunteer checks:** these would not be mandatory until Nov 2010, and the situation was still not clear. Agreed await further information before taking any action.
- 12. Berkeley Vale Workstream:** Agreed it may be useful to have representation on the transport group. **Action MC**
- 13. 6 monthly meeting with councillors:** Kingshill House bar to be booked for 26 October, 7pm. Parish/town, district and county cllrs to be invited. Action CC.
Short presentations on cycleway, BL; sculpture trail, CC; built environment, LS; Lister Hall, GW; Breakheart, GW; Walking for Health, LC.
- 14. A O B:**
- i) BL – sculpture trail: work was in hand on a carving in memory of Daryl Matthews. A suitable site to be identified. **Action BL/LC**
The Yercombe Lodge, green man and 3C church sculptures were also nearly ready. Agreed a press release about all four be issued when they are installed
 - ii) LC – Oct shop rota incomplete, to be done by email.
 - iii) GW - A volunteer had agreed to come in some afternoons to continue work, but some concern about being alone in shop. Agreed a lone working policy should be investigated. **Action CC**
 - iv) VM - Board meeting minutes on website need updating. Agreed the website should be completely updated - items to be corrected and circulated. **Action All to notify GW**
- 15. Date of next meeting:**

Thursday 15 October at 7pm in the VV shop.

(Meetings on 3rd Thursday of each month)